NIGERIAN E-VISA APPLICATION GUIDE

Foreign visitors may apply through the official Nigeria Immigration Service e-Visa portal:

https://evisa.immigration.gov.ng

Important: Visa requirements and procedures may differ depending on the applicant's nationality, purpose of travel, and visa category. Applicants should follow the instructions displayed on the official portal.

A. Documents and Information Usually Required

Applicants should prepare the following:

1. Valid international passport

- Passport should generally be valid for at least six months from the intended date of entry.
- A clear scanned copy of the passport bio-data page.

2. Recent passport photograph

- Clear, coloured photograph with a plain background.

Step 1: Visit the official portal

Open:

https://evisa.immigration.gov.ng/

Ensure that you are using the official website and avoid making payments through unofficial agents or personal accounts.

Step 2: Create an account or begin an application

Select the option to apply for a Nigerian e-Visa. Enter your email address and other requested details to create an account or start the application.

Step 3: Select the appropriate visa category

Choose the visa type that matches your purpose of travel, such as:

- Business visit.
- Conference or official visit.
- Tourism.
- Other eligible short-stay purposes.

Read the description carefully before selecting the category.

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Step 4: Complete the online application form

Provide accurate information, including:

- Full name as shown on the passport.
- Date and place of birth.
- Nationality.
- Passport number and expiry date.
- Occupation.
- Residential address.
- Purpose of visit.
- Intended arrival and departure dates.
- Nigerian address or hotel details.
- Contact information.

All information should match the applicant's passport and supporting documents.

Step 5: Upload the required documents

Upload clear and readable copies of the documents requested by the portal, including:

- Passport bio-data page.
- Passport photograph.
- Invitation letter.
- Flight itinerary.
- Hotel booking or accommodation details.
- Other supporting documents applicable to the visa category.

Ensure that the documents meet the portal's file format and size requirements.

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Step 6: Review the application

Carefully check:

- Spelling of names.
- Passport number.
- Dates of birth.
- Passport expiry date.
- Arrival and departure dates.
- Email address.
- Visa category.
- Uploaded documents.

Errors may delay processing or require the application to be corrected.

Step 7: Pay the applicable visa fee

Proceed to the payment section and pay the applicable fee using the payment method accepted by the portal.

Applicants should retain:

- Payment confirmation.
- Application reference number.
- Payment receipt.
- Any confirmation email received.

Step 8: Submit the application

Submit the completed application after confirming that all information and documents are correct.

Save or print the application confirmation for future reference.

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Step 9: Monitor the application status

Check the applicant's email regularly for:

- Application confirmation.
- Requests for additional information.
- Approval or further instructions.
- Visa issuance details.

Applicants should also use the application reference number to check the status through the official portal, where available.

Step 10: Receive and verify the e-Visa approval

Once approved, download and print the e-Visa approval or authorisation document, if issued electronically.

The applicant should check that:

- The name is correct.
- Passport details are accurate.
- Visa validity dates are correct.
- Number of entries is correct.
- Conditions of the visa are understood.

The applicant should travel with the printed approval, valid passport, supporting documents, and other required travel documents.

B. Important Advice for Conference Participants

For participants attending an official conference in Nigeria, the organising institution should provide:

- Official invitation letter.
- Conference programme or confirmation letter.
- Host organisation's contact details.
- Accommodation details or hotel booking.
- Any required visa-support letter.
- Other supporting documents requested by the applicant or immigration authorities.

Applicants should apply well in advance of their intended travel date and should not make non-refundable travel arrangements solely on the assumption that a visa will be approved.

For the most accurate and current requirements, applicants should rely on the instructions shown on the official portal and any guidance issued by the Nigerian Embassy or Consulate responsible for their country.

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